

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 5th November 2018
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ
for the transaction of the business on the agenda below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend
and where public input will be invited.

AGENDA

- 18.11.01 Apologies for absence to be noted or approved: Cllr Lorna Thurlow
- 18.11.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 18.11.03 **3.1 Proposal: Cllr Youngs;**
That the Minutes of the Parish Council Meeting held on 1st October 2018, as tabled, be agreed as a true record.
- 18.11.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
- 4.1 Mid Suffolk DC Law & Governance – Parish Elections (circulated)
- 4.2 SALC – advice re 2019 Annual Meeting etc. (circulated)
- 4.3 Woolpit Parish Council: Planning Inspectorate advice and plan(circulated) and planning application – Land east of Green Road, Woolpit (circulated).
- 4.4 **Mr S Steele** – Linking Parish Footpaths between Hessett & Drinkstone (circulated)
- 4.5 Mid Suffolk District Council: Strategic Planning Team (circulated)
- 18.11.05 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 18.11.06 Public comment or question invited on any Agenda item.
- 18.11.07 To receive any report from the Parish Clerk and to take action as appropriate.
- 7.1 To note that a Mandate Variation request in respect of the Lloyds Drinkstone Green Allotments account has been completed to add the Clerk as a non-signatory to facilitate view only online business banking.
- 7.2 To note that a Mandate variation request in respect of Santander Business accounts has been completed to add the Clerk as a non-signatory to facilitate view only online business banking
- 7.3 To note that the SALC AGM this year takes place on Tuesday 6 November at Blackbourne Community Centre, Elmswell from 6pm.

- 7.4 To note the Clerk has prepared a report (circulated) on the new CIL bidding process (Minute 18.10.19.2 refers).
- 7.5 To note that
- 7.5.1 the outstanding Wayleave negotiated in 2016 has now been paid by Openreach (£1197.00) thanks to the help of Lesley Canham from MP Jo Rudge's office in resolving this issue
- 7.5.2 a further one off Wayleave agreement has been negotiated with respect to running power to Rattlesden 13 (£300), which should be completed shortly .
- 7.5.3 Wayleave payments in respect of Drinkstone Green Allotments have been re-negotiated resulting in an increased payment thanks to the work of Councillor Lambert.
- 7.6 To note that HMRC have advised of a new online service to claim VAT refund as an organisation not registered for VAT.
- 7.7 To note that the Clerk has completed the Introduction to Local Council Administration Course through Society of Local Council Clerks and gained 8 Continuing Professional Development (CPD) points.

18.11.08 To note the following authorised payments:

8.1	Water: Drinkstone G A 0384270301	£ 38.39	Santander 000496
8.2	Water: Drinkstone PC 038261701	£ 25.56	Santander 000497
8.3	Top Garden Services Invoice 5	£ 75.00	Santander 000498
8.4	Hilary Workman – Clerk's wages (Period 6)	£166.75	Santander 000499
8.3	HMRC Q2	£ 51.40	Santander 000500
8.4	Top Garden Services Invoice 7	£210.85	Santander 000494
8.5	Hilary Workman – Clerk's expenses (Q2)	£ 47.69	Santander 000495

- 18.11.09 To consider the following payments for authorisation:
- 9.1 Lindi Bellman – expenses incurred ref Neighbourhood Plan £ 6.88
- 9.2 Di Hollins– expenses incurred ref Neighbourhood Plan £10.40
- 9.3 Duncan Hannant – expenses incurred ref Faerie Door £ 9.99

9.4 Proposal: Cllr Youngs;

That the expenses listed above (9.1 – 9.3) be authorised for payment.

- 18.11.10 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

- 18.11.11 To note any Planning results as notified by MSDC:
- 11.1 **DC/18/03980** – Discharge of Conditions Applications for DC/18/01394 – Condition 3 (Fenestration)
Stotts Cottage, 2 Cross Street, Drinkstone, IP30 9TP
- 11.2 **DC/18/03574** – Application for Planning Permission
Householder Application – Erection of Cart lodge
The Willows, Chapel Lane, Drinkstone, Bury St Edmunds, Suffolk IP30 9TA
Granted Drinkstone PC – Supported
Drinkstone Smock Mill, Drinkstone Mills, Woolpit Road, Drinkstone IP30 9SP

- 11.3 **DC/18/03095** – Application for Listed Building Consent
Stotts Cottage, 2 Cross Street, Drinkstone IP30 9TP
Refused Drinkstone PC No Comment
- 11.4 **DC/18/02114** – Application for Planning Permission
Householder Planning Application
The Homestead, Rattlesden Road, Drinkstone IP30 9TL
Granted Drinkstone PC Objected
- 18.11.12 To note Planning applications as notified by MSDC for comment: -
- 12.1 **DC/18/04343** - Application for Consent to carry out works to Tree(s)
protected by a Tree Preservation Order
Works related to TPOMS104G1 – Reduction in height of Lime Trees
Drinkstone House, Gedding Road, Drinkstone IP30 9TG
- 12.2 **DC/18/04574** – Application for Planning Permission
Full Planning Application – Erection of stable block, extended driveway and new
Cart Lodge garages (amended scheme to that approved under DC/18/01801
Meade Cottage, Beyton Road, Drinkstone IP30 9SS
- 12.3 **DC/18/04592** – Application for consent to carry out works to tree(s)
protected by a tree preservation order
Notification of works to trees protected by TPO 357 – Ash (T1) – removal of
one lower limb
Woodend, Rattlesden Road, Drinkstone, IP30 9TL
- 18.11.13 **13.1 Proposal: Cllr Youngs**
That the Clerk makes known the Council’s comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.
- 18.11.14 Any other Planning matters for information, to be noted or for inclusion on a future agenda.
- 14.1 Report from Cllr Cousins in response to correspondence reported at October meeting (18.10.19.1 refers) reference works at Yew Tree Farm, Cross Street.
[19.1 *That a letter had been received from a property neighbouring Yew Tree Farm, Cross Street. The correspondent was concerned that works being undertaken at Yew Tree Farm, including the use of heavy machinery in the early hours, the laying of hard standing/footings and a concern that several mature had, or were at risk of being removed. The meeting agreed that Cllr Cousins would make enquiries of MSDC planning team in conjunction with the Clerk.*]
- 18.11.15 To consider obtaining quotes from Solicitors for registration of the Parish lands (Rattlesden Road land, Gedding Road allotments and the Cricket)
Proposal: Cllr Youngs
That the Parish Council undertakes to register the Parish Lands (Rattlesden Road land, Gedding Road allotments and the Cricket) and obtain quotes from Solicitors for the registration of these lands.

- 18.11.16 16.1 To receive a report on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 16.2 To note the grant application submitted to Neighbourhood Planning through Locality for the grant of funds (£8,280.01) towards developing Design codes in order to preserve the historic and unique character of the village.
- 18.11.17 To receive a report on progress towards the sale of Council land adjacent to play area and take action as appropriate.
- 18.11.18 To receive a report on the recent acquisition of the telephone box and take appropriate action.
- 18.11.19 To receive a report on General Data Protection Regulations (GDPR) and take action as appropriate.
- 18.11.20 Public comment or questions on any matter of Council business.
- 18.11.21 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 18.11.22 22.1 To receive a report on the Clerk's remuneration.
- 22.2 Proposal: Cllr Youngs**
- In accordance with the Council's contract of employment with the Clerk to the Council, following completion of Introduction to Local Council Administration (ILCA) through the Society of Local Council Clerks, to increase the pay by one NCJ spinal column point to SCP 21 with effect from November Salary pay point.**
- 18.10.23 To confirm that the scheduled date for the next meeting is Monday 3rd December beginning at 8.00pm in the Village Hall.
- 18.10.24 Close of meeting.

Published & posted

Hilary Workman

**Hilary Workman
Clerk to the Council**